



**Nine Circles Community Health Centre**  
Is currently hiring for

**Entry Point Screener**

**FTE:** Casual

**Anticipated Shift:** Days; Evenings

**Salary:** \$14.516 per hour

**Job Summary**

Reporting to the Director, Prevention, Testing and Wellness

- Entry Point Screeners greet employees, patients and visitors to the respective site while carrying out safety screening criteria prior to allowing entry. Training will be provided

This position is funded as a **casual position**. The regular work shifts available for position will fall between 8:00 a.m. and 8:00 p.m. Mondays through Fridays. The majority of available shifts will be between 9:00 and 1:00; 1:00 to 5:00.

**Qualifications**

*Required Education*

- High School Education, Manitoba Standards required.

*Experience and Skills*

- Respectful of diverse cultural and socio-economic backgrounds of patients and their family members.
- Friendly personality and a genuine interest in helping others.
- Excellent communication skills.
- Conscientious, organized and attention to detail.
- Ability to adhere to the site safety policies, confidentiality and dress code.
- English communication skills, oral and written.
- Compliance with workplace safety, PPE policies and procedures required.

**Physical Requirements**

- Position involves walking and standing for sustained periods of time.
- Good physical and mental health, visual, aural acuity and manual dexterity required.

**How to Apply**

Interested candidates may forward their letter of application and résumé to:

Email: [humanresources@ninecircles.ca](mailto:humanresources@ninecircles.ca)

**Deadline for application: October 9<sup>th</sup>, 2020, 4:00 pm.**

*Nine Circles celebrates diversity and is committed to creating an inclusive environment for all employees. We encourage applications from qualified people who are Indigenous, living with HIV, identify as 2SLGBTQ\*, or belong to other traditionally marginalized communities.*

*Nine Circles thanks all applicants for their interest, however only those selected for further consideration will be contacted.*