

Welcome to the Nine Circles Community Health Centre Community Board! We are happy to receive your event or organizational flyers that are relevant for our community. Here are some requirements and rules to get you started on submission:

1. **Postings Duration:** All submissions posted on the community board will have a maximum duration of one month. After one month, they will be automatically removed unless explicitly renewed by the submitter or resubmitted for approval.
2. **Approval Process:** All submissions to the community board must go through an approval process. Submitters are required to provide their content to the Community Engagement Coordinator for review and consideration.
3. **Review Period:** The Community Engagement Coordinator will review all submissions within a reasonable time frame. This allows for the Coordinator to ensure that the content adheres to the community guidelines and is appropriate for the community board.
4. **Signature Requirement:** Once a submission is approved, the Community Engagement Coordinator will provide their signature or approval stamp to signify that the content is suitable for posting on the community board.
5. **Community Guidelines:** All submissions must adhere to the community guidelines and should promote a positive and respectful atmosphere within the community. Content that is offensive, discriminatory, or otherwise inappropriate will not be approved for posting.
6. **Relevance:** Submissions should be relevant to the community's interests and activities. Content unrelated to the community's focus may not be approved for posting.
7. **Limitations on Promotions:** While some promotional content may be allowed (i.e. community events), excessive advertising or solicitation of products or services may not be permitted. The Community Engagement Coordinator will make decisions on promotional content based on its relevance and appropriateness.
8. **Accountability for Content:** Submitters are accountable for the accuracy and authenticity of their submissions. Misleading or false information may result in rejection or removal of the post.
9. **Language and Tone:** Submissions should be written in a clear and respectful manner. Offensive language, hate speech, or any form of harassment will not be tolerated.
10. **Resolving Disputes:** If there are any disputes or concerns regarding the approval or removal of a post, the community members can raise their concerns with the Community Engagement Coordinator. The Coordinator will investigate and make a fair decision based on the community's best interests.
11. **Right to Remove:** The community board administrators reserve the right to remove any content that violates the rules or guidelines or is deemed inappropriate, without prior notice.

By implementing these outlines, the community board can maintain a constructive and positive environment while ensuring that the content remains relevant and up-to-date. For any questions, please contact Chance Dupuis, Community Engagement Coordinator at 204-940-6000 or e-mail CommunityEngagement@ninecircles.ca